

## CONSUMER

- **US247:** A Reminder Email will be sent to guests regarding upcoming stays. The reminder email will be sent a specified number of days prior to arrival as configured in Admin.

Consumer → Book Accommodation

Group Name: SD Testing 9281    Autofill    Change Dates

action	Name (First Name   Last Name)	Email Address	Gender	Reminder Email <input checked="" type="checkbox"/>	Room Type	Rate Plan
<input checked="" type="checkbox"/> <input type="checkbox"/>	George Myers *	<input type="text" value="gmyers@gmail.com"/>	<input type="text" value="-- Select"/>	<input checked="" type="checkbox"/>	Classic King(KCC)	TDY1
<input checked="" type="checkbox"/> <input type="checkbox"/>	Gina Evans *	<input type="text" value="gevens@gmail.com"/>	<input type="text" value="-- Select"/>	<input checked="" type="checkbox"/>	Classic King(KCC)	TDY1
<input checked="" type="checkbox"/> <input type="checkbox"/>	Gary Grant *	<input type="text" value="ggrant@gmail.com"/>	<input type="text" value="-- Select"/>	<input checked="" type="checkbox"/>	Classic King(KCC)	TDY1
<input checked="" type="checkbox"/> <input type="checkbox"/>	Georgia Harris *	<input type="text" value="gharris@gmail.com"/>	<input type="text" value="-- Select"/>	<input checked="" type="checkbox"/>	Club Twin Bed(TX)	TDY1
<input checked="" type="checkbox"/> <input type="checkbox"/>	Glenda Goodwin *	<input type="text" value="odwing@gmail.com"/>	<input type="text" value="-- Select"/>	<input checked="" type="checkbox"/>	Club Twin Bed(TX)	TDY1

Assigned Room Count: 4    Total Requested Room Count: 4    Continue

Select or Unselect Reminder Email checkbox as needed

## Confirmation

### Booking Recap

**Group:** SD Testing 9281

**Dates:** WED 10/14/2020 - TUE 10/20/2020 (6 NT)

**Hotel:** Art Rotana Hotel Bahrain, Building 2780, Road 5722, Amwaj Islands, Muharraq, BH 973

**CNA Reason:**

Rooms:	Room Amount:	Taxes/Fees:	Total Amount:
4 Total Rooms Booked	\$568.27	\$113.65	\$681.92
3 Classic King Rooms	\$125.93 avg. per night		
1 Club Twin Bed Room	\$190.48 avg. per night		
5 Total Guests			

### Contact Info

[hide contact information](#)  [hide comments](#)

Contact:

Phone 1:    INTL Number

Phone 2:    INTL Number

Email:   Reminder Email

Select or Unselect  
Reminder Email check  
box for the POC

- **US273:** A Reports tab has been added to the Consumer Application.

Reports include:  
Projected In-House  
Hotel Allocation Detail (US263)  
Booking without Name (US259)  
Request to Cancel (US262)

Consumer → Reports Tab

Contract Lodging Availability System

Home | Research | Book Accommodation | Manage Bookings | **Reports**

Home > Reports

**Projected In-House**

This report displays reservation and guest information for anticipated arrivals by a specified date range and for a specified hotel.

Generated On : 09/26/2020 18:38 ET  
[export PDF](#) | [export XLS](#)

Select a Date Range and click on the Generate Report button.

Start Date: 10/01/2020 | End Date: 10/31/2020 | Hotel Name: Alupang Beach Tower Guam

Group Name	GR Number	First Name	Last Name	Arrival Date	Departure Date	POV	#Guests
All (85 items)							
ALEXANDER BRO...	GR310410153						1
--	--	ALEXANDER	BROWN	09/19/2020	10/10/2020	PCS Single	--
BECKETT	GR884859236						1
--	--	JUSTIN	BECKETT	09/02/2020	10/02/2020	PCS Family	--
CLAY HOFFMAN	GR728129092						1
--	--	CLAY	HOFFMAN	08/15/2020	10/10/2020	Temporary Duty	--

- US259: Booking Without Names Report.** This report displays the reservation groups that do not have a rooming list, i.e., where the group name is used as a place holder for the guest name. Report parameters are Date Range, Region, Installation, Hotel. Output columns are Installation, Hotel Name, Group Name, GR#, Group Contact Email, Arrival Date, Departure Date, Number of Nights, Room Count, Guest Count. This report is available in Admin and Consumer.

Admin → Reports → Booking Without Names

**Booking Without Names Report**

This report displays reservations that have no guest names.

Generated On : 09/26/2020 17:34 ET  
[export PDF](#) | [export XLS](#)

Please select a date range and then proceed to click on the generate report button.

Start Date: 01/01/2020 | End Date: 09/26/2020

Region: Navy Guam | Installation: -- all -- | Hotel Name: -- all --

Group By: All

Installation	Hotel Name	Group Name	Confirmation	Contact Email	Arrival	Departure	Nights	Room Count	Guest Count
All (24 items)									
Andersen JR...	Alupang Beac...	CN20 VMFA 242	GR223125172	DOLORES.MA...	02/04/2020	03/15/2020	40	245	245
Andersen JR...	CNA AGIS Gu...	604 ASOS	GR912313391	THOMAS.A.R...	02/02/2020	02/08/2020	6	16	16
Andersen JR...	CNA AGIS Gu...	CN20 36 LRS	GR557970527	HUGH.MULHE...	02/04/2020	03/15/2020	40	15	15
Andersen JR...	CNA AGIS Gu...	CN20 67 AMU	GR605817978	RAYNARD.TS...	01/30/2020	03/03/2020	33	79	79
Andersen JR...	CNA AGIS Gu...	CN20 JDEWRP	GR864402396	kemian.atkins...	02/05/2020	03/05/2020	29	7	7

- US262: Request to Cancel Report.** This report will track the requests made to cancel bookings. Report parameters are Cancel Request Start Date and End Date. The output columns are Installation, Hotel, Group Name, Guest Name, Arrival Date, Departure Date, GR#, CNA #, Request to Cancel date (date hotel requested cancellation), Status (pending cancel, cancellation). Report is available in Supplier and Consumer.

Supplier → Select a Property → Operations → Reports → Request to Cancel

**Request to Cancel**  
 This report displays reservation that are requested to cancel.  
 Please select a date range and then proceed to click on the generate report button.

Start Date: 01/01/2020    End Date: 08/31/2020    [Generate Report](#)

Generated On : 09/28/2020 14:27 ET  
[export PDF](#) | [export XLS](#)

Installation	Hotel Name	Group Name...	Guest Na...	Booked	Arrival	Departure	Confirmation...	CNA	Request ...	Status
All (5 items)										
Navy Base ...	Guam Reef Hotel	DEONDRA F...	DEONDR...	03/26/2020	04/17/2020	05/01/2020	GR928616736	3,064,094,314,...	04/01/2020	PENDINGCXL
Andersen J...	Guam Reef Hotel	ANTHONY ...	ANTHON...	03/10/2020	03/31/2020	04/04/2020	GR317829673	3,147,031,844,...	04/01/2020	PENDINGCXL
Andersen J...	Guam Reef Hotel	TRAVIS SU...	TRAVIS ...	02/26/2020	03/31/2020	04/30/2020	GR815512210	3,147,047,499,...	04/01/2020	PENDINGCXL
Andersen J...	Guam Reef Hotel	LOCUS DO...	DONTA L...	03/05/2020	04/09/2020	04/18/2020	GR992382654	3,147,059,239,...	04/08/2020	PENDINGCXL
Andersen J...	Guam Reef Hotel	ERIK KUMETZ	ERIK KU...	03/04/2020	04/20/2020	04/30/2020	GR406466044	3,147,094,110,...	04/01/2020	PENDINGCXL

- US263: Hotel Allocation Detail Report.** This report will provide the room allocation by room type for a specified date range (past and future dates). The output columns are Date, Property Name, Room Type, Allocation Count, Allocation Booked, Amount Remaining and Restrictions. This report is available in Supplier, Admin and Consumer.

Supplier → Select a Property → Operations → Reports → Hotel Allocation Detail

- Selection
- Group Arrival List
- Daily Allocation
- Hotel Allocation Detail**
- Request to Cancel

### Hotel Allocation Detail

This report displays the current allocation detail from each commercial hotel. Please select a date range and then proceed to click on the generate report button.

Generated On : 09/28/2020 14:31 ET  
[export PDF](#) | [export XLS](#)

Start Date: 09/01/2020 End Date: 09/30/2020

[Generate Report](#)

Group By: All

Date	Hotel Name	Room Type Name	Allocation Count	Allocation Booked	Remaining	Restriction
All (30 items)						
09/01/2020	Guam Reef Hotel	Beach Twin	200	6	194	
09/02/2020	Guam Reef Hotel	Beach Twin	200	4	196	
09/03/2020	Guam Reef Hotel	Beach Twin	200	4	196	
09/04/2020	Guam Reef Hotel	Beach Twin	200	2	198	
09/05/2020	Guam Reef Hotel	Beach Twin	200	1	199	
09/06/2020	Guam Reef Hotel	Beach Twin	200	1	199	
09/07/2020	Guam Reef Hotel	Beach Twin	200	1	199	
09/08/2020	Guam Reef Hotel	Beach Twin	204	1	203	
09/09/2020	Guam Reef Hotel	Beach Twin	204	1	203	
09/10/2020	Guam Reef Hotel	Beach Twin	204	1	203	
09/11/2020	Guam Reef Hotel	Beach Twin	204	1	203	
09/12/2020	Guam Reef Hotel	Beach Twin	204	1	203	
09/13/2020	Guam Reef Hotel	Beach Twin	204	1	203	

- **US274** Audit data from the Consumer tables 2016 and prior has been archived. The audit tables are AuditTrip, AuditResv and AuditResvGuest.

Consumer → Manage Bookings / Search for a booking / View Audit

**Group Name:** VS18 909th (DAVIS MATT) **ref:#** GR625596728 **Number of Modifications:** 8 **Number of Properties:** 1 [close](#)

Date Time	User	Rooms	Guests	Arrive	Depart	CNA Reason	Change Type(s)
09/26/2018 02:25:12 AM	jane.raras@andersen.af.mil	22	31	09/07/2018	09/24/2018	--	Modify:
09/22/2018 03:46:52 AM	jane.raras@andersen.af.mil	22	31	09/07/2018	09/24/2018	--	Modify: Room Types,Group Info
09/22/2018 03:45:30 AM	jane.raras@andersen.af.mil	22	30	09/07/2018	09/24/2018	--	Modify: Room Types,Group Info
09/22/2018 03:44:17 AM	jane.raras@andersen.af.mil	21	29	09/07/2018	09/24/2018	--	Modify: Room Types,Group Info
08/28/2018 05:29:33 AM	jane.raras@andersen.af.mil	21	29	09/07/2018	09/24/2018	--	Modify: Room Types,Group Info
08/25/2018 04:50:18 AM	lizel.gutierrez@hilton.com	21	29	09/07/2018	09/24/2018	--	Accepted: Hilton Guam Resort a
08/14/2018 00:48:04 AM	jane.raras@andersen.af.mil	21	29	09/07/2018	09/24/2018	--	Modify: Room Types,Group Info
08/13/2018 02:51:54 AM	jane.raras@andersen.af.mil	21	21	09/07/2018	09/24/2018	--	New



CLAS  
Contract Lodging Availability System

Home Research Book Accommodation **Manage Bookings** Reports

Home Manage Bookings

**Search Bookings**

Confirmation Cancellation

Choose one or more criteria on the left hand column to perform a search.

Arrival Start:

Arrival End:

Location  
-- Select --

Property Name

CNA Issuer  
-- Select --

Show Cancelled Bookings

Group Name Guest Name

Group Name

Sorting Options

Arrival Date  
 Group Name  
 Property Name

Search

- DE286: Cannot access reservation due to missing CNA Issuer ID (CustomBaseID). Code has been fixed to fill in the CustomBaseID if it is missing.
- DE287: Software defect prevented a user from removing a guest (cancel) from a reservation if in a shared room with a guest that has an earlier departure date.

Users can now remove a guest from a shared room with any departure date.

close

## Guam Plaza Resort and Spa

GR791248441

Change the stay dates of one or more guests.      reservation dates: **10/04/2020-11/04/2020**

action	Names	Room Type	Rate	Date Range
<input type="checkbox"/>	Phillip Jones	Standard Twin	117.66	10/04/2020-10/18/2020
<input type="checkbox"/>	Gary Ross	Standard Twin	71.62	10/04/2020-10/09/2020
<input type="checkbox"/>	David Dresher	Standard Twin	71.62	10/04/2020-10/18/2020
<input type="checkbox"/>	Henry Higgins	Standard Twin	71.62	10/04/2020-10/18/2020
<input type="checkbox"/>	Francine Findlay	Standard Twin	110.9	10/04/2020-11/04/2020
<input type="checkbox"/>	Shirley Graves	Standard Twin	71.62	10/04/2020-10/18/2020
<input type="checkbox"/>	Alana Davis	Standard Twin	71.62	10/04/2020-10/18/2020
<input type="checkbox"/>	Penelope Perkins	Standard Twin	71.62	10/04/2020-10/18/2020

Save Date Changes

Cancel one guest in the room share with earlier check-out than the other guest.

Cancel another guest in a room share with a later check-out.

- DE288: Cannot access a reservation due to the room type/rate plan assigned at booking does not belong to the supplier selected. A booking verification is now in place to check that the selected room type/rate plan belongs to the supplier selected.

## CONSUMER

- **DE289:** The Reminder Email check box for POC would not remain selected after the booking was completed. See US247 for the initial design.

Consumer → Book Accommodation  
 Complete a booking and select Reminder Email for POC.



**Test System** Rooms


Occupancy: 1 Guests

Purpose: Temporary Duty

CNA Issuer: Navy Base Guam JRM

[return to hotel search](#)

Hyatt Regency Guam Information



Hyatt Regency Guam  
line1  
Tumon, Guam 96913  
111-111-111

**Booking Recap**

**Group:** SD Test 12031      **Dates:** THU 12/17/2020 - THU 12/24/2020 (7 NT)

**Hotel:** Hyatt Regency Guam, line1, Tumon, Guam 96913

**CNA Reason:**

Rooms:	Room Amount:	Taxes/Fees:	Total Amount:
2 Total Rooms Booked	\$318.00	\$34.98	\$352.98
2 Run of House Rooms	\$159.00 avg. per night		
2 Total Guests			

**Contact Info**

[hide contact information](#)    [hide comments](#)

Contact: SD Testing Testing

Phone 1: +1 3039554871  INTL Number

Phone 2: +1   INTL Number

Email: sherry.denchfield@immersio  Reminder Email

Testing DE289

Reminder Email selected

**Group Booking Confirmed**

**Confirmation# GR365068563**

Consumer → Manage Bookings  
Locate test booking. Go to Modify Group Details. Verify POC Reminder Email check box remains selected.

Browser address bar: <https://uat-test.clasrooms.com/consumer-das-19/booking/modifyGroupDetails.action?groupC>

Test System | Welcome first\_name | help | tools | logout

CLAS Contract Lodging Availability System


Home | Research | Book Accommodation | Manage Bookings | Reports

Stay Details

Arrival: 12/17/2020  
Departure: 12/24/2020  
Rooms: 2 Rooms

Purpose: Temporary Duty  
CNA Issuer: Navy Base Guam JRM

Hyatt Regency Guam Information



Hyatt Regency Guam  
line1  
Tumon, Guam 96913

Progress: step 1. Modify Dates | step 2. Modify Room Types | **step 3. Modify Group Details** | step 4. Modify Internal Comments | step 5. Modify Recap | step 6. Confirmation

### Modify Reservations

Group Name: SD Test 12031 | Confirmation: GR365068563

Change Group Name:

Contact:

Phone 1:    INTL Number

Phone 2:    INTL Number

Email:   Reminder Email

Comments: